



**C.E.O GROUP JOINT STOCK COMPANY**  
5th Floor, CEO Tower, HH2-1, Me Tri Ha New Urban Area,  
Pham Hung Street, Tu liem Ward, Hanoi City, Vietnam  
Enterprise Registration Number: 0101183550

No.: 03-03/2026/GM/CEO-HĐQT

Hanoi, March 03, 2026

**NOTICE OF MEETING**  
**2026 ANNUAL GENERAL MEETING OF SHAREHOLDERS**

**To: Shareholders of C.E.O Group Joint Stock Company**

The Board of Directors of C.E.O Group Joint Stock Company (C.E.O Group) respectfully announces and invites shareholders to attend the 2026 Annual General Meeting of Shareholders as follows:

1. **Time:** 8:00 AM, Friday, March 27, 2026.
2. **Venue:** 6th Floor, CEO Tower, Pham Hung Street, Tu Liem Ward, Hanoi.
3. **Participants:** Shareholders entitled to attend the 2026 Annual General Meeting of Shareholders according to the shareholder list finalized by the Vietnam Securities Depository and Clearing Corporation on February 25, 2026.
4. **Documents to be presented upon attending the Meeting**
  - 4.1. **For individual shareholders:** (1) Invitation Letter; (2) Original valid Citizen Identification Card/Identity Card/Passport; (3) Original valid Letter of Authorization (in case of authorized representation)<sup>1</sup>;
  - 4.2. **For institutional shareholders:** (1) Invitation Letter; (2) Certified copy of the Enterprise Registration Certificate; (3) Original valid Citizen Identification Card/Identity Card/Passport of the legal representative.

In case the legal representative authorizes another person to attend the Meeting, the authorized person must bring: (1) Invitation Letter; (2) Original valid Citizen Identification Card/Identity Card/Passport of the authorized person; (3) Certified copy of the Enterprise Registration Certificate; (4) Original valid Letter of Authorization.

**5. Confirmation of Attendance:**

To facilitate the proper organization of the Meeting, shareholders are kindly requested to confirm their attendance before 5:00 PM on March 25, 2026 via telephone at 0243.7875136/ extension 185 or 143 (Secretariat and Investor Relations Department) or by email at: [banthuky@ceogroup.com.vn](mailto:banthuky@ceogroup.com.vn).

Shareholders may authorize one of the following members of the Board of Directors (“BOD”) to attend the Meeting on their behalf:

- Mr. Doan Van Binh – Chairman of the Board of Directors
- Mr. Doan Van Minh – Member of the Board of Directors

<sup>1</sup> The proxy attending the Meeting must present the original Power of Attorney in the form issued by CEO Group or the original Power of Attorney made in accordance with the provisions of civil law, which must clearly specify the name of the authorized individual or organization and the number of shares authorized. In all cases where a valid original Power of Attorney is not presented, the proxy shall not be entitled to attend the General Meeting of Shareholders..

- Mr. Doan Duc Anh – Member of the Board of Directors
- Mr. Tran Trung Ket – Member of the Board of Directors
- Mr. Nguyen Van Dong – Independent Member of the Board of Directors

Documents for the Meeting are available on the Company’s website: [www.ceogroup.com.vn](http://www.ceogroup.com.vn), under the section Investor Relations / Information Disclosure / General Meeting of Shareholders.

Shareholders shall be responsible for their own accommodation, travel, meals, and other related expenses incurred in attending the Meeting.

**We respectfully invite all shareholders to attend the Meeting.**

**Recipients:**

- *As above;*
- *Archives./.*

**FOR THE BOARD OF DIRECTORS**



**Doan Van Binh**